



**URGENT BUSINESS**

**FRIDAY, 30 MAY 2008**

Please find enclosed Urgent Business Notice in connection with the following:

1. Appointments to LSP Thematic Groups (Pages 1 - 6)

The Chief Executive, in consultation with the Leader of the Council, has been asked and has agreed to make a decision in accordance with the City Council's Urgent Business Procedure.

Details of the above decision and the reasons for urgency are set out in the attached Notices and report.

This decision is subject to call-in in accordance with Overview and Scrutiny Procedure Rule 17(a).

**Queries regarding these documents**

Please contact Sharon Marsh, Democratic Services - telephone (01524) 582096 or email [smarsh@lancaster.gov.uk](mailto:smarsh@lancaster.gov.uk).

Gillian Noall,  
Head of Democratic Services,  
Town Hall,  
Dalton Square,  
Lancaster LA1 1PJ

Published on Friday, 30<sup>th</sup> May 2008

*Contact:* Gill Noall  
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*Our reference:* GN/SM/UB56  
*Your reference:*

Councillor Roger Mace,  
Leader of Cabinet.

**HEAD OF DEMOCRATIC SERVICES**

Town Hall  
Dalton Square  
Lancaster  
LA1 1PJ

DX 63531

28<sup>th</sup> May 2008

Dear Councillor,

**URGENT BUSINESS – APPOINTMENTS TO LSP THEMATIC GROUPS**

You are requested to consider the appointment of Cabinet representatives to the LSP Thematic Groups in accordance with the Council's Urgent Business Procedure. Details of the thematic groups that need Cabinet appointments are set out within the attached report.

The urgency for this decision is that the Lancaster Strategic Partnership requires all nominations to be made and substitutes to be named prior to 30<sup>th</sup> May 2008, it is therefore impracticable to defer the decision until the next appropriate meeting of Cabinet which is on 3<sup>rd</sup> June 2008.

The recommendation is:-

- (1) That consideration be given to the appointment of Cabinet representatives to the LSP Thematic Groups as a matter of urgency to enable nominations to be submitted by the deadline of 30<sup>th</sup> May 2008.**

I would be grateful if you could complete the attached slip, signifying the nominations you wish to make, and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Sharon Marsh on 582096, or e-mail smارش@lancaster.gov.uk, with your decision.

Yours sincerely,

**HEAD OF DEMOCRATIC SERVICES**

Enc.

**URGENT BUSINESS – APPOINTMENT OF REPRESENTATIVES ON LSP THEMATIC GROUPS**

Councillor Consultation

I recommend:

(1) That following nominations be submitted to the LSP by the deadline of 30<sup>th</sup> May 2008:

Organisation	Basis of appointment	Voting Cabinet Member	Substitute Voting Member
LSP Children & Young People Thematic Group	Cabinet Member appointed to the Children's Trust Partnership Lancaster District	Jane Fletcher	Shirley Burns
LSP Economy Thematic Group	Cabinet Member	Abbott Bryning	Evelyn Archer
LSP Environment Thematic Group	Cabinet Member	Jon Barry	David Kerr
LSP Safety Thematic Group	Cabinet Member appointed to Community Safety Partnership Executive	Eileen Blamire	David Kerr
LSP Health and Wellbeing Thematic Group	Cabinet Member	David Kerr	John Gilbert
LSP Education, Skills and Opportunities Thematic Group	Cabinet Member	Evelyn Archer	Abbott Bryning
LSP Valuing People Thematic Group	Cabinet Member	John Gilbert	Shirley Burns

(2) That the LSP be advised that the City Council wishes also to nominate the above named substitute Cabinet Member on each of the Thematic Groups to attend and work with the Thematic Group as a non-voting co-optee (in addition to the above named voting representative) in accordance with the second paragraph of section 4.3 of the LDLSP Constitution.

(3) That the LSP be further advised that these appointments are made on the basis that the individuals concerned are Members of the Lancaster City Council Cabinet and will last only for as long as they remain Cabinet Members.

Signed: J. R. Mace-----

Name: Councillor Roger Mace-----

Position Held: Leader of the Council -----

Dated: 28<sup>th</sup> May 2008 -----

Chief Executive Decision

\*I agree/~~do not agree~~ (**\*please delete as appropriate**) to exercise my delegated authority and give approval:

(1) That following nominations be submitted to the LSP by the deadline of 30<sup>th</sup> May 2008:

Organisation	Basis of appointment	Voting Cabinet Member	Substitute Voting Member
LSP Children & Young People Thematic Group	Cabinet Member appointed to the Children's Trust Partnership Lancaster District	Jane Fletcher	Shirley Burns
LSP Economy Thematic Group	Cabinet Member	Abbott Bryning	Evelyn Archer
LSP Environment Thematic Group	Cabinet Member	Jon Barry	David Kerr
LSP Safety Thematic Group	Cabinet Member appointed to Community Safety Partnership Executive	Eileen Blamire	David Kerr
LSP Health and Wellbeing Thematic Group	Cabinet Member	David Kerr	John Gilbert
LSP Education, Skills and Opportunities Thematic Group	Cabinet Member	Evelyn Archer	Abbott Bryning
LSP Valuing People Thematic Group	Cabinet Member	John Gilbert	Shirley Burns

(2) That the LSP be advised that the City Council wishes also to nominate the above named substitute Cabinet Member on each of the Thematic Groups to attend and work with the Thematic Group as a non-voting co-optee (in addition to the above named voting representative) in accordance with the second paragraph of section 4.3 of the LDLSP Constitution.

(3) That the LSP be advised that these appointments are made on the basis that the individuals concerned are Members of the Lancaster City Council Cabinet and will last only for as long as they remain Cabinet Members.

Signed: Mark Cullinan-----  
Chief Executive

Dated: 30<sup>th</sup> May 2008 -----

Please return to: Sharon Marsh,  
 Democratic Services,  
 Town Hall,  
 Dalton Square,  
 LANCASTER. LA1 1PJ

# CABINET

## Appointments to LSP Thematic Groups Urgent Business Decision

### Report of the Head of Democratic Services

To advise of a requirement to make Cabinet appointments to a number of LSP bodies by 30<sup>th</sup> May 2008

This report is public

#### 1. RECOMMENDATION

**That consideration be given to the appointment of Cabinet representatives to the LSP Thematic Groups as a matter of urgency to enable nominations to be submitted by the deadline of 30<sup>th</sup> May 2008.**

#### 2. Report

- 2.1 Council at its meeting on 19<sup>th</sup> May 2008 approved the basis on which appointments to outside bodies, partnerships and boards should be made.
- 2.2 Those allocated to Cabinet to make an appointment are the subject of a report to the meeting on 3<sup>rd</sup> June 2008.
- 2.3 In the meantime a request has been received from the Lancaster District Local Strategic Partnership Manager for nominated representatives and a named substitute for each of the Thematic Groups to be submitted to the LSP no later than 30<sup>th</sup> May.
- 2.4 It should be noted that each of these appointments is nominally for the three year life of the Sustainable Community Strategy. However since the appointments are being made on the basis that appointees are members of the City Council's Cabinet, the LSP will be advised that the representative may change and any Member accepting appointment will be required to resign the position on leaving the Cabinet.

2.5 Nominations are therefore required to the following positions in advance of the Cabinet meeting on 3<sup>rd</sup> June:

Organisation	Basis of appointment
LSP Children & Young People Thematic Group	Cabinet Member appointed to the Children's Trust Partnership Lancaster District
LSP Economy Thematic Group	Cabinet Member
LSP Environment Thematic Group	Cabinet Member
LSP Safety Thematic Group	Cabinet Member appointed to Community Safety Partnership Executive
LSP Health and Wellbeing Thematic Group	Cabinet Member
LSP Education, Skills and Opportunities Thematic Group	Cabinet Member
LSP Valuing People Thematic Group	Cabinet Member
LSP Working Groups to be established by the Thematic Groups	Cabinet Member

**3. Options**

3.1 Option 1 - To submit nominations by the required deadline.

3.2 Option 2 – Not to submit nominations as requested.

**4. Officer Preferred Option (and comments)**

4.1 Officers' preferred option is Option 1 to ensure that the Council is properly represented on all bodies of the re-structured LSP.

**5 Conclusion**

5.1 Council has delegated appointments to all LSP bodies to Cabinet. These appointments are required in accordance with the Council's urgent business procedure in order to meet the deadlines set by the LSP.

5.2 It is recommended that appointments be aligned as closely as possible to individual Cabinet Members' portfolios.

<p><b>RELATIONSHIP TO POLICY FRAMEWORK</b></p> <p>Representation on Partnerships is part of the City Council's community leadership role.</p>
<p><b>CONCLUSION OF IMPACT ASSESSMENT (including Diversity, Human Rights, Community Safety, Sustainability etc)</b></p> <p>None.</p>
<p><b>FINANCIAL IMPLICATIONS</b></p> <p>Members of partnerships are entitled to travel expenses, which are currently being funded from within existing budgets.</p>

**SECTION 151 OFFICER'S COMMENTS**

The Section 151 Officer has been consulted and has no further comments.

**LEGAL IMPLICATIONS**

Membership of LSP bodies is in accordance with the Constitution of the LSP.

**MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no further comments.

**BACKGROUND PAPERS**

None

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**Telephone:** 01524 582060  
**E-mail:** gnoall@lancaster.gov.uk  
**Ref.** GMN